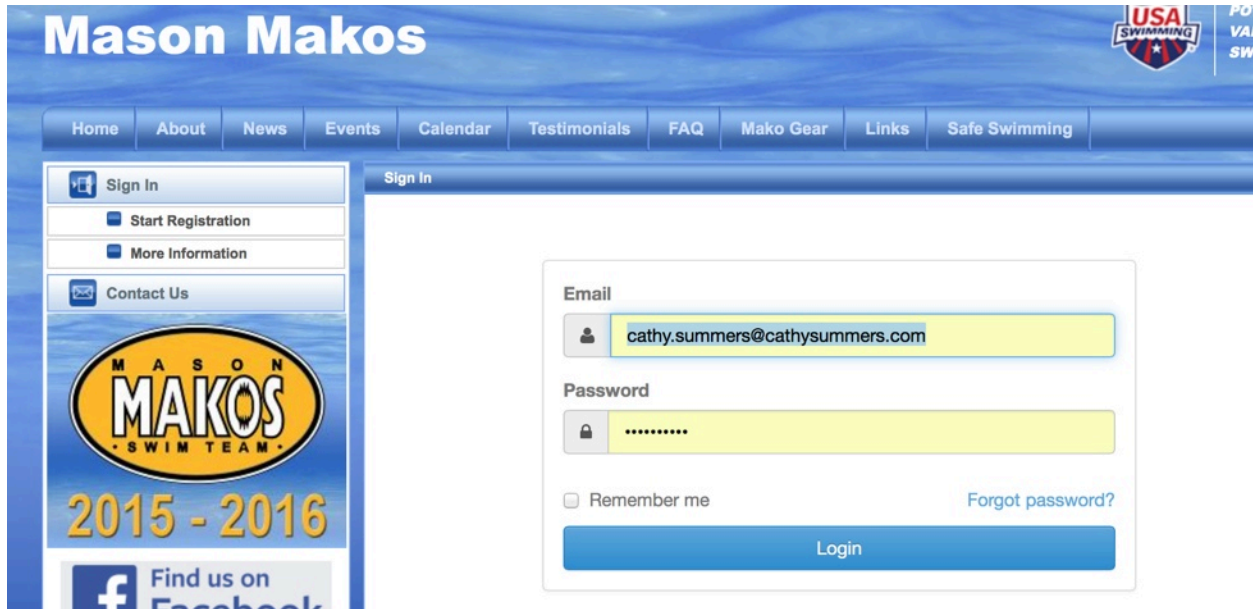


# Updating Your Swimmer's Information

It is important to keep your information and your swimmer's or swimmers' information accurate and up to date. The MAKO staff uses the information you supply in the online registration process or by editing your swimmer's or swimmers' information on the MAKO website to order suits and T shirts and other uses.

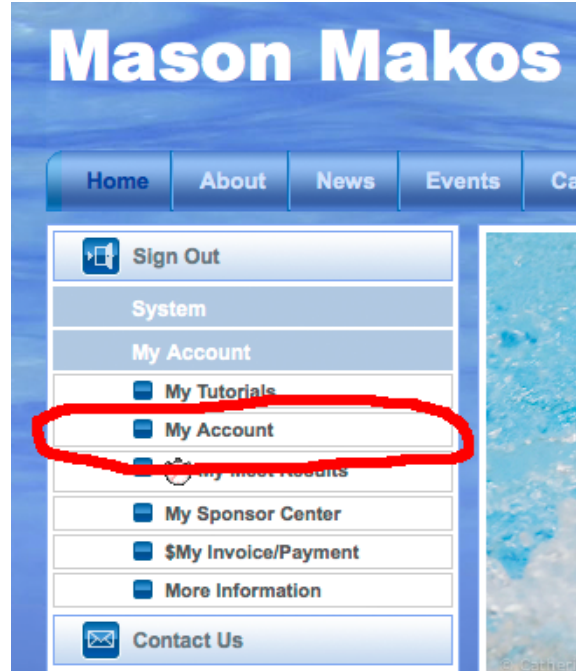
To update your swimmer's or swimmers' information, you first need to login to the Mako website:



Once you have logged in, click on the "My Account" button on the left hand navigation menu:



which will expand to this submenu, where you will click on “My Account” once again.




You will get a page that looks like this, and you should then click on the “Members” tab,

A screenshot of the 'Cathy Summers' member profile page. The page has a header with the name 'Cathy Summers' and buttons for 'Unmodified', 'Save', and 'Return'. Below the header are three tabs: 'Account', 'Members' (selected), and 'Dues Schedule'. The main content area is titled 'Account Contact Information' and contains several input fields and labels: 'First Name: \*' with the value 'Cathy', 'Last Name: \*' with the value 'Summers', 'Login Email: \*' with the value 'cathy.summers@cathysummers.com' and a 'Verified' status, 'Email 1' with the value 'cathysummers@verizon.net' and an 'Unverified' status, 'Email 2:' and 'Email 3:' with empty input fields, and two 'SMS:' fields with 'Carrier:' dropdown menus set to 'None'.

to get a display like this:


Account **Members** Dues Schedule

Elena



## Elena Summers

Status: **Active**

16 | Female |  2015-10-14

**Details** Attendance Best Times Meet Results

Legal First Name: \* Elena Middle Name: K Legal Last Name: \* Summers

Preferred First Name: Elena Gender: \* Female Email: [redacted]@gmail.com **Unverified**

Phone: SMS: [redacted] Carrier: **Verified** AT&T Wireless Birthday: \* [redacted]

ID Card #: [redacted]ELEKSUMM

If you have more than one swimmer you will need to select the swimmer by clicking on their name, and remember to update the information for all of your swimmers.

After entering your swimmer's email address and cell phone number and carrier in the SMS field (see the separate document about verifying email addresses and SMS numbers, and why that is important), scroll down to the Apparel Sizing section.

Make sure your swimmer's swimsuit size and shirt size are correct for the upcoming season.

Remember that all swimmers get a free T shirt, and all swimmers except for the Mini Mako Developmental swimmers get a free swimsuit.

Please note that you can't select the suit style with this form. If your male swimmer wants a brief instead of a jammer, or your female swimmer wants the max-fit version of the swim suit, you will need to send an email to Coach Heather to specify the alternate style.

Please also note that only members of the Senior / National Team practice group get a warm-up jacket and pants. All other swimmers can purchase the warm-up jacket or pants from Coach Heather.

**Remember to save your changes!**

## Apparel Sizing

Swimsuit Size:

28

Shirt Size:

M

Warm-up Jacket Size:

S

Warm-up Pant Size:

S